



Task Scheduler (Local)  
 Task Scheduler Library  
 Microsoft

Task Scheduler Summary (Last refreshed: 3/12/2015 12:28:09 PM)

### Overview of Task Scheduler



You can use Task Scheduler to create and manage common tasks that your computer will carry out automatically at the times you specify. To begin, click a command in the Action menu.

Tasks are stored in folders in the Task Scheduler Library. To view or perform an operation on an individual task, select the task in the Task Scheduler Library and click on a command in the Action menu.

### Task Status

Status of tasks that have started in the...

Summary: 185 total - 1 running, 152...

#### Task Name

- [-] .NET Framework NGEN v4.0.303...
- [-] .NET Framework NGEN v4.0.303...
- [-] AitAgent (last run succeeded at...
- [-] AUScheduledInstall (last run su...
- [-] Consolidator (last run succee...
- [-] CreateObjectTask (running)
- [-] Device Install Group Policy (last...

### Active Tasks

Active tasks are tasks that are curren...

Summary: 28 total

#### Task Name

Task Name	Last Run	Next Run	Folder
GoogleUpdateTaskMachineUA	3/12/2015 12:57:00 PM	At 2:57 AM every day - ...	\
ServerCeipAssistant	3/12/2015 4:45:03 PM	At 4:42 PM on 3/10/2015...	\Microsoft\Windows\C...
Scheduled Start	3/12/2015 5:30:45 PM	Multiple triggers defined	\Microsoft\Windows\Wi...
Maintenance Configurator	3/13/2015 1:00:00 AM	Multiple triggers defined	\Microsoft\Windows\Ta...
GoogleUpdateTaskMachineCore	3/13/2015 2:57:00 AM	Multiple triggers defined	\
Regular Maintenance	3/13/2015 3:12:55 AM	At 3:00 AM every day	\Microsoft\Windows\Ta...
Consolidator	3/13/2015 4:00:00 AM	At 12:00 AM on 3/13/2015	\Microsoft\Windows\C...

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Refresh

### Create Basic Task Wizard



#### Create a Basic Task

##### Create a Basic Task

Use this wizard to quickly schedule a common task. For more advanced options or settings such as multiple task actions or triggers, use the Create Task command in the Actions pane.

Trigger

Action

Finish

Name: Active Directory Account Lockout Alert

Description: Alerts Admins when an AD account is locked out

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Cancel

### Actions

#### Task Scheduler (Local)

- Connect to Another Computer...
- Create Basic Task...
- Create Task...
- Import Task...
- Display All Running Tasks
- Disable All Tasks History
- AT Service Account Configuration
- View
- Refresh
- Help



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Tasks are stored in the Action

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Summary: 185 total

### Task Name

- [-] .NET Framework
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### Create Basic Task Wizard



### Task Trigger

#### Create a Basic Task

#### Trigger

When an Event Is Logged

#### Action

Finish

When do you want the task to start?

- Daily
- Weekly
- Monthly
- One time
- When the computer starts
- When I log on
- When a specific event is logged

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### Create Basic Task Wizard

When a Specific Event Is Logged

Create a Basic Task

Trigger: **When an Event Is Logged**

Log: Security

Source: Microsoft Windows security auditing.

Event ID: 4740

Finish

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### Create Basic Task Wizard

**Action**

library and click on a command

**Create a Basic Task**

Trigger: When an Event Is Logged

**Action**

Finish

What action do you want the task to perform?

Start a program

Send an e-mail (deprecated)

Display a message (deprecated)

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### Create Basic Task Wizard

#### Start a Program

Create a Basic Task

Trigger: When an Event Is Logged

Action: Start a Program

Program/script:  Browse...

Add arguments (optional):

Start in (optional):

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### Create Basic Task Wizard

Summary

X

Create a Basic Task

Trigger: When an Event Is Logged

Name:

Description: Alerts Admins when an AD account is locked out

Action: Start a Program

**Finish**

Trigger: On an event; On event - Log: Security, Source: Microsoft-Windows-Security-

Action: Start a program; powershell -file "C:\powershell\CIW\_get\_lockedout.ps1"

Open the Properties dialog for this task when I click Finish

When you click Finish, the new task will be created and added to your Windows schedule.

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